



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, October 15, 2024 ♦ 7:00 pm Boardroom

Trustees:

Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson
Riley O'Brien (Student Trustee), Ryan Toft (Student Trustees)

Senior Administration:

Mike McDonald (Director of Education & Secretary), John Della Fortuna, Kevin Greco, Lorrie Temple,
Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 15, 2024, meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – September 17, 2024

Moved by: Dennis Blake

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 17, 2024, meeting.

Carried

1.6 Business from the Minutes - Nil

2. Presentations - Nil

3. Delegations- Nil

4. Consent Agenda

4.1 Unapproved Minutes from the Policy Committee Meeting – August 28, 2024

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Policy Committee Meeting of August 28, 2024.

Carried



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

4.2 Unapproved Minutes from the Special Education Advisory Committee -September 17, 2024

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of September 17, 2024.

4.3 Unapproved Minutes from the Faith Advisory Committee –September 24, 2024

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of September 24, 2024.

4.4 Unapproved Minutes from the Accommodations Committee – October 7, 2024

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee Meeting of October 7, 2024.

5. Committee and Staff Reports

5.1 Health and Safety Update

Superintendent Greco presented the Health and Safety Report. This is a semi-annual report that is presented to the Board providing a summary of the types of employee accidents and/or incidents for the preceding six months. It was noted that the number of days lost have dropped over the last few years.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Trustee Honoraria

Director McDonald presented the Trustee Honoraria Report. It was noted that there have been no changes to the base amount for trustee honoraria. For the term of office starting November 15, 2024 to November 14, 2025 the only change to the trustee honoraria will be the impact of enrolment changes.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period November 15, 2024, to November 14, 2025 to the Brant Haldimand Norfolk Catholic District School Board.

Carried



5.3 EQAO Update

Superintendent Temple presented the EQAO Update Report. The overall results, highlights of success, and areas for attention moving forward were presented. It was noted that the BHNCDSD continues to work collaboratively with other school boards for continued learning. Intentional staffing at the grade 3 and 6 levels were discussed and a request for further EQAO survey results regarding student and staff responses to the surveys which were included with the test was made.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the EQAO board report on results for the 2023-2024 School year.
Carried

5.4 Contract Summary

Director McDonald presented the Contract Summary Report. As part of the procurement policy a semi-annual report is presented to the Board of Trustees for information on all cooperative purchasing agreements, and lists all contracts approved by the Board in accordance with the policy.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Contract Summary (Q3/Q4) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.
Carried

5.5 Alternative Education/ SAL Program

Superintendent Della Fortuna presented the Alternative Education/ Supervised Alternative Learning Program report. The report includes a summary of programs offered along with current enrollment.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Alternative Education/ SAL Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.
Carried

5.6 International Excursion – Portugal Soccer Tour

Superintendent Wilson presented the request from Holy Trinity Catholic Secondary School for an international soccer tour to Portugal in 2026. Highlights include playing three soccer matches against local clubs and visiting various historical locations in the Lisbon area to provide a deeper historical perspective of the area. The students will also attend Mass.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Excursion Request from Holy Trinity for the Portugal Soccer Tour Excursion from Thursday March 12, 2026 to Friday March 20, 2026 to the Brant Haldimand Norfolk Catholic District School Board for approval.
Carried



5.7 International Excursion – ACS Arts in New York City

Superintendent Wilson presented the request from Assumption College for an international arts excursion to New York City in 2026. Highlights include visiting the Metropolitan Museum, Guggenheim Museum, Museum of Modern Art, and a variety of galleries in Chelsea. Students will develop a distinctive Catholic worldview with the opportunity to visit St. Patrick's Cathedral and attend mass.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Excursion Request from Assumption College for an Excursion to New York City from Thursday May 14, 2026 to Monday May 18, 2026 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

6. Information and Correspondence

6.1 Artificial Intelligence Guidelines.

Superintendent Temple presented the Artificial Guidelines report. Last year the BHCNDSB began taking steps to learn about, and better understand Artificial Intelligence. The senior team and various BHCNDSB departments engaged in some learning and established a working group with input from other boards who had already started the process, to create guidelines of the use of AI for both educators and students. These guidelines were developed to support the ethical and pedagogically sound use of the AI tools available. Professional Development sessions for secondary educators were held and the guidelines will be rolled out to elementary educators soon.

Moved by: Bill Chopp

Seconded: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 15, 2024 meeting.

Carried

Next meeting: Tuesday, November 19, 2024 7:00 p.m. – Boardroom